

Student Officer Application Packet

HIGH SCHOOL DIVISION



Congratulations on your decision to campaign and run for student office in the Utah High School Rodeo Association!

We are pleased that you have decided to make your UHSRA experience more meaningful and that you want to play an active role in the rule and decision-making processes of the Utah High School Rodeo Association.

Being a Student Officer is a fun experience; but it is also a serious one. Officers represent all 700 + members of this association. And must be able to make decisions on what is best for the whole not just personal preferences.

Your intentions of running for a state office should be to improve and help the UHSRA to the best of your ability. You will have the opportunity to meet new people and will be involved in activities & meetings both in person and zoom calls

When deciding to run for an office, you should ask yourself a few questions:

1. Do I believe in the purposes and aims of the Utah High School Rodeo Association as outlined in the and By-Laws?
2. Will I be able to commit the time and effort to serve as an officer and travel with the State to National Mid- Winter meetings.
3. Am I willing to support, promote and represent the UHSRA and its sponsors for the duration of my term

In order to run for a UHSRA Student Office:

1. You must have competed in one year of competition of the UHSRA.
2. You must be in good standing with your school as verified by the State Secretary
3. Vice-Presidents must have two years of eligibility remaining in both divisions and will be moved into the office of the president at the start of the second year.

Duties of Student Officers:

1. All Student Officers of the Association will abide by the following duties:

a. Act as a representative of the Utah High School Rodeo Association and symbolic of its

reputation, principles and interests to other students and adults. Be expected to comply with the dress code and all rules and requirements of the Association and behave in accordance with the standards provided in the Rules, Bylaws and Constitution of the Association.

b. Act as a voting member of the Executive Board, representing the best interest of all UHSRA members.

c. Act as Committee Chair of the Youth Advisory Committee. Plan and organize Committee meetings, agendas and budgets.

d Actively serve on other Committees as the UHSRA President appoints including being a part of the Awards Committee to decide on prizes for State Finals. Choosing Jackets, shirts, or whatever the officers see fit for the National Teams, being sure to include the opinions of the student membership and not only personal opinions.

e. Attend and be actively involved in all state meetings. If for some reason you are unable to attend a meeting you will need to get permission from the current Association President. Contact the other officers to fill in for your position and take responsibility to get any information and assignments issued.

- f. Attend the National Mid-Winter Meeting, take notes and seek to bring ideas back for use to improving our association.
- g. Oversee Student Event Directors. Educate Event Directors on their responsibilities and encourage their involvement in the association and over their events.
- h. Work with Officers, the State Queen, and Committees to plan State Finals activities such as and not limited to dances, rodeo themes, service projects and member activities.
- i. Make sure that the new officer candidate information is distributed to the membership and oversee the Delegate voting of officers.
- j. Work with and include the State Queen in planning and decisions for the Cowboy Prom, ideas and activities for members, developing ways to increase membership and actively seeking ways to improve the Utah High School Rodeo Association for its members.
- k. At State Finals you will be required to attend production meetings before each performance, help with or assign flag carriers, prayers, and singing of the National Anthem, help with the service project, and attend all activities and meetings.

In addition, below are position specific assignments to the offices:

1. President:

- Conduct part or all of the Executive Board or General meetings when called upon by the Association President.
- Support and lead the officers, calling and conducting meetings and when needed.

2. Vice President:

- Serve as acting student President in his or her absence.
- Be supportive of the President, Secretary and State Queen in their positions.

3. Secretary:

- Be supportive of the President, Vice President and State Queen in their positions.
- Make sure Officers and the State Queen are aware of meetings, emails and any other important information.
- Keep meeting minutes and notes.

Voting Process

Officer Voting: High School and the Junior High Division shall have student officers consisting of a President, Vice-President, and Secretary. Vice-Presidents must have two years of eligibility remaining in both divisions and will be moved into the office of the president at the start of the second year. All

student officers will be elected at the State Finals through a ballot to be included in each contestant's packet. A metal voting ballot box will be centrally located during each performance of State finals. The deadline to cast votes will be the second to last performance for both Junior High and High School. With the results being announced at the last performance rodeo. Extra Votes will be granted to each candidate for the following: Presentation Board set up at State Finals (1 Vote) Social Media Ad (1 Vote) Social Media Video (1 Vote) Introduction of Candidate in the General Meeting (1 Vote) A total of 4 extra votes if all items are completed. All High School and Jr High officers are required to have been a member and competed in one year of competition, either in High School Rodeo or Junior High Rodeo Division.

When campaigning remember:

You cannot start Campaigning until you have submitted your intent to run for Student Officer

Extra Votes will be granted to each candidate for the following:

Presentation Board set up at State Finals (1 Vote)

Social Media Ad (1 Vote)

Social Media Video (1 Vote)

Introduction of Candidate in the General Meeting (1 Vote)

A total of 4 extra votes if all items are completed. All High School and Jr High officers are required to have been a member and competed in one year of competition, either in High School Rodeo or Junior High Rodeo Division

- ✓ **CAMPAIGN GIVEAWAYS ARE RESTRICTED TO THE PRESENTATION BOARD AREAS ONLY!**
- ✓ **No campaigning will be allowed in the arenas or warm-up areas**
- ✓ **No Poster are allowed to be hung at the Wasatch County Facility during State Finals**
- ✓ **This facility does not allow stickers or glue-on items**
- ✓ **Flyers or notices cannot be placed on the windshields of vehicles**
- ✓ **Before campaigning at regular Spring Rodeos please contact the hosting club secretary for permission and facility rules. Please clean up any and all items from your campaign after the rodeo.**



Student Officer Application

Student Name: _____ Club Name: _____

Student Phone: _____ Student Email: _____

Parent Name: _____ Parent Phone: _____

Parent Email: _____, _____

Number of Years in UHSRA: _____ **Note: You must have competed in one year of competition of the UHSRA. You must also be in good standing with your school as verified by the State Secretary.*

Office you are running for: (Check One): *Vice President () Secretary ()

**Note: The Vice President is a 2-year position as the VP will move up to be the President the following year.*

Officer Requirements:

1. Please provide an active email address that you will be checking regularly. As an officer you are a member of the Executive board and will have a full vote on all voting matters.
2. You will be expected to be present and participate at all meetings including State and National Mid-Winter meetings. **If for some reason you cannot attend a meeting you will need to get permission from the Association President.** Actively participate in all activities, and public appearances at promotional events. Abide by all State and National Rules.
3. It will be your responsibility to be the voice of the student athletes, to get their opinions on voting matters and keep the entire association in mind while you are a representative. Be a team player!
4. Help in planning State Finals, selecting awards, promote the yearly service project, and plan activities for contestants.
5. At State Finals you will be required to attend productions meetings before each performance, help with or assign flag carriers, prayers, and singing of the National Anthem, help with the service project, and attend all meetings.
6. You will be welcome to campaign and to handout flyers and or candy at the spring rodeos. Please do not leave messes for the clubs to clean up. Have a small speech prepared for the Contestant meeting at State. There will be NO posters hung at State Finals.

I agree and commit to the requirements and obligations listed above. I understand if I fail to meet the requirements above my scholarship may be removed.

Contestant Signature: _____ Date: _____

I agree to support and help my child fulfill their obligations as a UHSRA State Officer. I understand that if my child fails to meet the requirements above, I may be obligated to refund the UHSRA for any and all financial expenses spent on coats, buckles, travel expenses, stalls, etc. I will also attend the required parent meeting.

Parent Signature: _____ Date: _____

UTAH HIGH SCHOOL RODEO ASSOCIATION, INC.

CONDUCT AND BEHAVIOR POLICY AGREEMENT

As a Student Officer of the Utah High School Rodeo Association Inc. you will be a representative of the Association and symbolic of its reputation, principles and interests to other students and adults in your local community and the state. Because of the importance of your position and what your appearance and behavior say to others about you and the Association, it is imperative you understand the expectations and responsibilities that accompany your position. You will be expected to comply with the dress code and other requirements of the Association and behave in accordance with the standards provided in the Rules, Bylaws and Constitution of the Association.

The Rules, Bylaws and Constitution provide that acts of insubordination, misconduct, or acts, which are detrimental to the reputation, principles and interest of the Association, will subject a Member to discipline. Disciplinary action can include a variety of penalties – even removal of title or office, suspension, or expulsion.

Activities for which discipline has been and will be imposed include (but are not limited to) any association with or use of alcohol, drugs, smoking, use of vape products or immoral or lewd conduct. Regardless of permission of your parents or legal guardian, these activities will not be permitted while you serving as a representative of the Association in any way.

During your term in office, you will be expected to carry out all responsibilities of your office or position and meet all requirements and expectations that are outlined to you during the annual Student Officer Orientation or that are outlined to you at any other time throughout the year by the governing boards, individuals or committees of the UHSRA.

Student Officers should be aware that posting photographs, comments, or statements on any website such as Instagram, Facebook, Twitter, Snapchat or any other website or internet page that sheds a negative light on the UHSRA or is detrimental to the UHSRA, its mission or the sport of rodeo in any way could subject them to disciplinary action resulting in censure, probation, removal, suspension or expulsion.

ACKNOWLEDGMENT OF RESPONSIBILITY

I have read and am familiar with the rules pertaining to dress code and conduct contained in the Rules, Bylaws and Constitution of the Association as well as the policies contained herein. I agree to the conditions of this Conduct and Behavior Policy Agreement and assume responsibility for my actions.

Member's Signature

Date

I accept full responsibility for the conduct of my child/ward and agree to action by the Association described above should he/she fail to meet the policies and conditions contained in this Conduct and Behavior Policy Agreement.

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date

ACCEPTED BY:

Brad McKee UHSRA President

Date