

**UTAH HIGH SCHOOL RODEO ASSOCIATION INC.
AND JUNIOR HIGH DIVISION
CONSTITUTION AND BY-LAWS
A UTAH NON-PROFIT ORGANIZATION**

ARTICLE I – PURPOSE AND AIMS OF THE UTAH HIGH SCHOOL RODEO ASSOCIATION AND THE JUNIOR HIGH DIVISION

1. To maintain order and standards set up by the National High School Rodeo Association and the Utah High School Rodeo Association among members at their functions. The Utah High School Rodeo Associations Inc. is organized exclusively for charitable and education purposes.
2. To promote High School and Junior High Rodeo on a statewide scale and work toward this by bringing statewide recognition to this activity for students who are under 20 years of age at the first of the UHSRA year (August 1) and are or have been enrolled in the 9th, 10th, 11th, and 12th grade for the High School Division and are or have been enrolled in the 6th, 7th, and 8th grade for the Junior High Division the year just preceding the National Finals Rodeo the contestant is entering. Requirements: Must have a 2.0 grade point average and no more than (1) one F or I. (see UHSAA policy). If they have graduated in the middle of the year or have attended school on half day, they will be eligible to compete in the National High School Rodeo through National Championship finals if he/she has not participated for more than four years. Students attending a home school, private school, religious school or correspondence school are eligible for membership if the school is recognized and approved by the state board of education.
3. To promote the highest type of conduct and sportsmanship at the various rodeos by setting up standards to be met to reach this end.
4. To keep the Western Heritage alive in America and the state of Utah.
5. To promote a closer relationship among the people interested in this activity and the organizations they represent.
6. To increase and maintain interest of the high school student in rodeo clubs, qualifying rodeos, the Utah High School State Finals and other functions throughout the state.
7. It is the intent of the Utah High School Rodeo Association to encourage any student to continue in school as a regularly enrolled student, and to improve his/her education.
8. To assist and work in cooperation with the National, and Inter-collegiate Rodeo Association, and students in acquiring scholarships.
9. No part of the net earning of the corporation shall incur to the benefit or be distributable to its members, trustees, officers or other persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distribution in furtherance of the purposes set forth in paragraphs 2,3,4,5,6,7, and 8 hereof. No substantial part of the activities of the corporation shall be carrying on propaganda or otherwise attempting to influence legislation and participation in or intervention in, including the publishing or distribution of statements, any political campaign on behalf of any candidate for public office, notwithstanding any other provisions except as provided in these articles, the corporation shall not carry on any other activities not permitted to be carried on.
 - (a) By a corporation exempt from Federal Income Tax under section 501 (c) (3) of Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law.)
 - (b) By a corporation contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code of 1954 (or the corresponding provisions of any future United States Internal Revenue Law.)
10. In the event of dissolution's of this non-profit corporation, any assets belonging to the Utah High School Rodeo Association after paying or make provisions for the payment of all liabilities of the corporation will dispose of assets of the corporations inclusively for purposes of the corporation and in such manner or to such organization or organizations organized and operated exclusively for

charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501 (C) (3) of Internal Revenue Code of 1954 (or the corresponding provisions of any future United States Internal Law), as the Board of the corporation shall determine, any such assets not so disposed of shall be disposed of by the court of the county in which the principal office of the corporation has been located, as said court shall determine which are organized and operated exclusively for such purpose.

ARTICLE II – MEMBERSHIP

SECTION I

1. The annual dues from the member clubs shall be \$125.00 payable in advance on or before October 1 of each year. State annual membership dues of \$400.00 for High School and \$200.00 for Junior High Division will be paid to the National Association by September 1 each year. The Executive Board shall determine state individual membership dues. National membership dues shall be prescribed in the current National rulebook.
2. All dues paid to the State Association shall be accompanied by a state membership application. All members shall belong to a club in the state. All clubs will be open and individuals must join the nearest club unless by Executive Board approval.
3. If a club resigns as a member of the State Association, no refund of club dues will be made. However, if a club resigns, members of the club may join another club.

SECTION II – PROBATION/DISQUALIFICATION

1. A rodeo club which fails to comply with these by-laws/**Utah Rules** or for causes deemed sufficient may be **put on probation or** disqualified as a member of the State Association by majority vote of the Executive Board, provided due notice has been given the club, at least thirty (30) days before such a vote is taken.
 - a. **A Club may be placed on probation or dropped from membership in the Utah Association by the Executive Board on sufficient evidence that this club is marring the good name of High School Rodeo by dishonesty or other such similar and equally undesirable acts. A majority vote of the Executive Board is required to drop a club from the association.**
 - b. **The club at the outset of probation shall be informed in writing of the reasons for its being placed on probation and what must change before being taken off probation.**
 - c. **A Club, which has been disqualified, from the association may be reinstated by a majority vote of the Executive Board.**

ARTICLE III – OFFICERS, DUTIES OF OFFICERS, TERM OF OFFICE

SECTION I – OFFICERS

1. The officers of the association shall be the President, Vice-president, and Secretary – Treasurer. The vice-president will be elected by the Executive Board and Board of Directors, must have served as a director and will move up to the position of president the following year.
2. High School and the Junior High Division shall have student officers consisting of a President, Vice-President, and Secretary. Vice-Presidents must have two years of eligibility remaining in both divisions and will be moved into the office of the president at the start of the second year. All student officers will be elected at the State finals by three delegates from each club decided by the club. The three delegates will have one vote between them. All High School officers are required to have been a member and competed in two years of competition. Dues paid and are qualified according to national rules.
3. The officers of the association shall perform the duties usually performed by such officers together with such duties as shall be prescribed by the by-laws of the Association or the Executive Board. .

4. All officers (adult and student) Executive Committee and Board of Directors members are voting members for the purpose of electing new officers (adult) and Executive Committee.

SECTION II – DUTIES OF OFFICERS

1. The President shall be the Chairman of the Board of Directors, the Executive Board, and an ex-office member of all committees, except the committee on nominations.
2. In the absence of President, the Vice-President shall assume the duties of the President. In the event a vacancy occurs in the office of the President, the Vice-president shall serve as President until the next annual elections of officers.
3. The Secretary-Treasurer shall keep minutes of all meetings of the Association and shall have custody of the corporate seal and preserve documents of the Association.

SECTION III – EXECUTIVE BOARD

1. There shall be an Executive Board not to exceed 25 voting members. Past President, President, President Elect (Vice-President), Secretary non-voting, Student President, Student Vice-President, Student Secretary, Jr. High Student President, Jr. High Student Vice-President, Jr. High Student Secretary, National Director, 10 Appointed Directors and 4 Elected Directors and the State Queen as a non-voting member.

SECTION IV – TERM OF OFFICE

1. Elections will be held at the General Meeting at the State Finals, with written ballots to be counted by the Vice-president (President elect), Student President, and Secretary Treasurer.
2. The term of office of all officers elected at the annual meeting shall commence at the adjournment of the meeting, and shall serve until the adjournment of the next annual meeting. Retiring officers will complete all responsibilities connected with National Finals that year.
3. The Executive Board and the Board of Directors will elect all adult directors; they will serve for a two-year term, and may not serve consecutive terms (i.e., Upon completion of a two year term, a director may not be nominated and/or elected to another term without having set out for a least one year.) If elected to fill a vacancy for a one-year term will be eligible for re-election at the next general election, without setting out one year.
4. The President will nominate 10 Board members who then must be voted upon and approved by the current elected Board members. Term of office for these positions is not limited and they may serve consecutive terms.

ARTICLE V – MEETINGS

The date and place for the annual meeting to be held for the purpose of electing the Executive Board will be the current State Finals Rodeo.

The President on ten (10) day's notice to each director may call special meetings, either personally, by mail, fax, or e-mail. The meeting shall be held at such time and place as specified in the notice thereof.

When a meeting is called for all Club Directors, ample time must be given. Those present make decisions, no matter how many show up. All meetings will be conducted under the Roberts Rules of Order.

The order of business at each annual meeting shall be fixed at the beginning of the meeting and shall include:

- a. Roll Call of Directors
- b. Address of President
- c. Minutes of previous meeting.
- d. Report of officers

- e. Reports of standing committees.
- f. Reports of special committees.
- g. Elect Directors and officers.
- h. Misc. Business – Old and New.

In the intervals between meetings of the Board of Directors the President of the Association may refer And submit by mail, telephone, fax, or e-mail to the members of the Board of Directors definite questions relating to the affairs of the Association which in the opinion of the President, require immediate action on the part of the majority vote of the Association and of its Board, Officers, Sections, Committees, Agents and Employees.

ARTICLE VI – CONTRACTS, CHECK DEPOSITS AND GIFTS

1. Contracts: The Executive Board may authorize any officer or officers or agent or agents of the Association, in addition to the officers so authorized by these by-laws, to enter into any contract or execute and deliver any instrument in the name of and behalf of the corporation, and such authority maybe general or maybe confirmed to specific instances.
2. Check, drafts or orders: All check, drafts, or orders for the payment of money, notes, or other evident of indebtedness issued in the name of the Association, shall be signed by State Secretary or Officer decided by the Executive Board with the approval of President or Vice-President.
3. Deposits: All funds of the Association shall be deposited from time to time to the credit of the Association in such bank, trust company, or other depositories as the Executive Board may select.
4. Gifts: The Executive Board may accept on behalf of the corporation any contributions, gifts, bequest, or devices for any purpose of the Association.
5. The UHSRA Logo and all items sold with the logo will be under the direction and at the discretion of the Student Officers of the UHSRA. All revenue generated by the use of the UHSRA logo will go to the scholarship fund.

ARTICLE VII – AMMENDMENTS

This constitution and by-laws of this organization may be amended at a duly called general or special meeting or the officer and Executive Board, and proposed amendment must be submitted in writing to the State Secretary not later than 30 days prior to the convening of such general meeting or special meeting. The State Secretary shall distribute copies of the proposed amendments to all officers and directors prior to meeting as designed in Article IV.

Adoption of amendments shall require a majority approval of all directors entitled to vote at such meetings.

ARTICLE VIII – ADOPTION

This constitution and by-laws shall become effective upon adoption by an affirmative vote of the majority of the officers Executive Board and Board of Directors.

UTAH HIGH SCHOOL RODEO ASSOCIATION AND JUNIOR HIGH DIVISION RULES

Guidelines for Approved Clubs:

1. All approved clubs must sponsor a qualifying rodeo or submit a payment to the UHSRA for the amount of \$1500.00 to be used to buy awards for the State Finals. Payment must be made with the club membership.
2. Clubs joining the association must serve a one year probation period before they can hold an approved qualifying rodeo. Club must have at least one or more members to be eligible to hold a qualifying rodeo. All reinstated clubs will be recognized as a new club for all purposes of requesting a rodeo date.
3. Each club is made up of (2) two advisors that make up the Board of Directors, (1) one secretary and (1) one advisor. Each club has one vote on the Board of Directors. These directors should attend all state general meetings and bring member issues to the Executive Board at board meetings. If the Board of Directors is called upon to vote, (1) one vote shall be cast between the (2) two directors. They have the responsibility at any association event to maintain standards and rules of the association. They should pass on all information obtained from state meeting to members.

Advisor/Secretary Responsibilities:

1. Submit membership information to the State Secretary by the state closing date of the rodeo the member wishes to enter. Make sure all signatures are complete and original, not photocopied. The **signatures of both parents or Legal Guardian(s), member and notary public are required!** Along with the notary signature, please make sure that the release has a seal or notary stamp, and that all required signatures have been witnessed and notarized. **If for some reason both parents' signatures do not appear on the release, a reason should be filled in (i.e. deceased, full custody, etc.).** The terms of divorce, not available or out of town are **UNACCEPTABLE**, unless the parent is away serving in the military. We need to be more certain of the signing authority of the one signing parent, as in cases of (1) one parent has full custody. **If any of the necessary signatures are missing, the release will be returned to you.**
2. Grading Verification: It is the responsibility of the Clubs to check grades for members. Grading policy is a 2.0 or better and no more than (1) one F or I. (see UHSAA policy). Students must also be in good standing with the school as far as citizenship policies of their school. (Students must meet the same standards required for other sports programs). At the beginning of the year and for the State Finals members must turn in a copy of their report card\home school affidavit to the state. Grades must also be verified at the end of each term, either by report card or by the Grade Verification Form signed by a school official. These reports need to be sent to the State Secretary. Mid-terms or Progress reports are not allowed. Students must be currently eligible at all participating rodeos. If points are earned and student was ineligible the points will be removed and dropped down to the next eligible contestant.
3. Rodeo entries from Club secretaries will be due to the State Secretary AND to the hosting club secretary by the Closing Date set forth on the rodeo schedule. All jackpot fees must be sent with entries. Approximately (2) two business days following the closing date, a preliminary draw will be sent to club secretaries to approve before position draw is done. Please forward this report to your club members for help in checking their entries. There will be a (2) two day time period for club secretaries to submit entry changes or corrections. After the change deadline the position draw will be completed and posted to the website. After the draw is posted, there will be no monies refunded to members who want to

draw out of a rodeo without a medical release, a vet release or a school release turned into the hosting secretary.

4. Submit rodeo approvals to the State Secretary, for fall rodeos they must be submitted prior to the State Finals, for spring rodeos they must be submitted by November 1 for approval at the St. George general meeting.
5. Submit organized practice schedules on the approved form to the State Secretary to ensure members are insured 60 days prior to the organized practice.
6. Club secretaries must have all their member entry fees paid in full to the hosting club by the day of the rodeo. Unpaid entry fees may result in club members not participating in the rodeo/rodeos. Any entry fee refunds will be returned from the hosting club within (1) one week following the rodeo.
7. In the rough stock events, alternates will be drawn if the number of entries exceeds the amount of stock required. Rough stock rodeo preferences will also be subject to change in order to even out performances.
8. Rodeo results along with a copy of Judge's and monitors reports must be submitted to the state secretary no later than (2) two days after any qualifying rodeo. A copy of all judging sheets along with rodeo payment and payment form to include \$2.00 of each entry at every qualifying rodeo will be remitted to the state association for awards at state finals, cow cutting will be \$8.00 per entry, and .25 cents per entry will be included for Central Entry must be sent to the State Secretary within (1) one week following the qualifying rodeo.
9. Teach members rules and by-laws.
10. Encourage adult supervision at all club activities.
11. Pass along all information from the Association.
12. Work with club student officers on all matters.
13. Above all, help build responsible young men and ladies.
14. Advisors for each club must be submitted to the State President and State Secretary before the entries are due for the 1st qualifying rodeo.

Qualifying Rodeos:

1. Contestants can enter more than one rodeo on a weekend and specify a performance they would like to be entered. If they turn out without a vet release, doctors release or school release (releases must be given to the rodeo secretary at or before the rodeo) they will automatically lose their entrance fees.
2. If contestant is at the rodeo and refuses to compete on the stock drawn, the contestant will forfeit entry fees, if entries are limited member will be assessed a four rodeo suspension for all desired events.
3. The club sponsoring/hosting the rodeo has first choice for entries if entries are limited.

4. Rodeo Requirements:

- a. **2 or 3 performance rodeo:**

Rough Stock: A qualifying rodeo must accept up to 20 Bare Back entries 20 Saddle Bronc entries and 50 entries in the bull riding.

Timed Event: Minimum 20 tie down calves, 20 breakaway calves, 20 team roping steers, 8 steer wrestling steers and 4 goats.

b. 1-Day Rodeo:

Rough Stock: A qualifying rodeo must accept up to 20 Bare Back entries 20 Saddle Bronc entries and 40 entries in the bull riding.

Timed Event: 1/3 the amount entries for tie down calves, 1/3 the amount entries for breakaway calves, 1/3 the amount entries for team roping steers, 1/3 the amount entries for steer wrestling steers and 5 goats.

5. Stock must be numbered before the stock draw with visible number to stay on for the duration of the rodeo.

6. Breakaway calves will be required to meet the two inch horn rule as described in the rule book. The measurement will be taken using a 2" PVC coupler from the base of the skull. Arena Director and Judges have the final say if an animal may be competed on.

7. Entry fees for High School events will be

\$24.50 per team in Team Roping
\$32.25 for Bareback, Saddle Bronc and Bull Riding
\$28.25 for Cow Cutting
\$17.25 for all stock events excluding Goat Tying
\$22.25 for Queen Contest
\$12.25 for Barrel Racing, Pole Bending and Goat Tying.

8. Entry fees for Jr. High events will be

\$24.50 per team in Team Roping and Ribbon Roping
\$32.25 for Bull Riding
\$17.25 for Breakaway Roping, Tie Down Roping and Chute Dogging
\$12.25 for Barrel Racing, Pole Bending and Goat Tying.

9. All judges for qualifying rodeos will be appointed by the director over the judges and must be eligible.

Payment for judges will be as follows:

3 performance high school division rodeo: \$125.00 per performance.
2 performance high school division rodeo: \$150.00 per performance.
1 performance high school division rodeo: \$250.00 per performance
1 performance Jr high division: \$200.00 per performance.

For a Judge to be eligible to judge a qualifying rodeo the judge will be required to attend a Utah High School Rodeo Judges Seminar every other year, or be a certified PRCA Judge that has in the past judged high school rodeos.

In order to judge the State Finals Junior division a judge must have judged a junior high division rodeo, judged a high school division rodeo, and be approved by the Executive Board.

In order to judge the High School division state finals a judge must have previously judged 5 rodeo performances in the calendar year, be recommended by the youth advisory committee, approved by the judges committee and the executive board. Cutting Judges must be NCHA approved.

Judges may not judge the same arena for more than two consecutive years at the state finals.

10. All events must be offered at each rodeo. One contestant constitutes an event.
11. Dances will not be held without adult supervision.
12. Queen contest\cutting will not be held prior to 4:00PM the Thursday before the rodeo.
13. No contestant will be charged a ticket at a qualifying rodeo that he/she is entered in.
14. The maximum charge for tickets at all qualifying rodeos is \$3.00 for adults and \$2.00 for children.
15. There will be a state monitor assigned by the Executive Board for each qualifying rodeo.
16. Rodeo formats: 1 all day performance requires (2) two arenas, 2 performance on separate days requires (2) two arenas, 3 performances in two days requires (2) two arenas and 3 performances on (3) three separate days requires (1) one arena.

In an effort to promote our student athletes and generate revenue for qualifying rodeos, clubs may elect to offer a short round competition. Short rounds must not conflict with any qualifying rodeos and must be approved by the Executive Board. Short rounds will not be mandatory for clubs or members and winners will not be awarded qualifying points. Short Round entry fees and prizes/payouts will be decided by the club and approved by the Executive Board.

17. All qualifying rodeos must have (2) two bullfighters.
18. All qualifying rodeos will be required to have a jackpot in which members have the option to enter. The entry fee will be \$11.00, \$10.00 dollars to the payout and \$1.00 to the club. Payout will be based on the number of entries ensuring the last check paid is greater than the entry fee, not to exceed six places in each event. In the event no qualified times\scores are achieved ground money will be paid. All jackpot fees are non-refundable regardless of the circumstance.
19. All qualifying rodeos will be one loop in the Tie Down and Breakaway and two loops in the team roping.
20. All qualifying rodeos will have a 30 second time limit in the Tie Down, Breakaway, Team Roping, Steer Wrestling\Chute Dogging, Ribbon Roping and Goat tying.
21. All qualifying rodeos must offer awards for 1st, 2nd, 3rd, and all around winners. **Money may be awarded.**

Utah State Finals

1. Bids for State Finals are due at second meeting after State Finals and the Executive Board has the authority to pick the site.
2. All bids for State Finals must be submitted in writing. There can be no verbal bids accepted.
3. Photographer will be bid like all other contracts for State Finals.

4. The judges committee will submit their selection of judges for State Finals to the Executive Board for final approval.

5. **Office Charge and Stock Fee's for State Finals:**

High School Division Fees

Barebacks - \$50.00	Saddle Bronc - \$50.00	Bull Riding - \$50.00
Calf Roping - \$30.00	Steer Wrestling - \$30.00	Boys Cutting - \$50.00
Barrels - \$20.00	Pole Bending - \$20.00	Goat Tying - \$25.00
Breakaway – \$30.00	Queen Contest - \$20.00	Girls Cutting - \$50.00
Team Roping - \$30.00 per team		

Jr. High Division Fees

Bull Riding - \$50.00	Calf Roping - \$30.00	Chute Dogging \$30.00
Ribbon Roping \$30.00 per team	Team Roping - \$30.00 per team	
Goat Tying - \$25.00	Team Roping - \$30.00	Barrels - \$20.00
Pole Bending - \$20.00	Breakaway Roping \$30.00	

6. Contestants do not carry an event to State Finals. Every qualifying rodeo will qualify the top (10) ten in each event. After that all events will qualify on a percentage basis according to the number of entries in each event at the qualifying rodeos. They qualify as follows:

91 – 100 = 11, 101 – 110 = 12, 111 – 120 = 13, 121 – 130 = 14, 131 – 140 = 15, 141 – 150 = 16, 151 – 160 = 17, 161 – 170 = 18, 171 – 180 = 19, 181 – 190 = 20, etc.

7. There will be no performance preference at State Finals, except when there is a conflict with high school graduation. All contestants must have immediate adult supervision.

8. Members qualifying for the State Finals are required to receive their entry packet and attend the ground rules meeting at the time set forth by the Executive Board. If a member is unable to attend due to a school function they must obtain permission from the current adult President. If a member is unable to attend due to a emergency they must notify the adult President and be subject to disciplinary action decided by the Executive Board.

9. State Finals will have a 60 second time limit for all timed events.

10. State Finals will be two loops in the Tie Down and Breakaway and three loops in the team roping.

11. Any changes to the points carried into the State Finals and awarded at the State Finals will be decided by the Executive Board and approved by the Board Of directors prior to the start of the Rodeo Season.

National Finals:

1. Any contestant that goes to the National Finals must have immediate adult supervision.

Duties of a Monitor:

1. The monitor is the state public relations representative to promote good will between local and state organization at qualifying rodeos. His or her responsibilities include:
 - a. Introduce him/herself to the committee.
 - b. Attend draw if possible
 - c. Check and make sure judges have rule books, score lines are measured, timers understand watches, arena is measured, marked or pegged, check stock, report any unexcused turnouts.
2. The monitor is to mediate any problems and make rulebook interpretations. If he sees a rule infraction, malfunction inequities, abuse of livestock or contestant; he should draw the judges and committees attention to the fact for them to correct. He has no authority to stop a rodeo or disqualify a contestant. The assigned monitor is responsible for filing a monitor report to the State Secretary to be reviewed by the Executive Board for them to take any necessary action.